HEALTH CARE NEEDS POLICY		
Policy No: FIN1	**Version No:** 1.1	
Ratified: 13/5/2020	**Review Cycle:** 4 year	**Last Review:** May 22
Policy Owner: Business Manager	**Approver:** Principal	

POLICY

Fairhills High School will provide appropriate support to students with specific health care needs by preparing when appropriate a Student Health Support Plan.

OBJECTIVE

To explain to Fairhills High School parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

SCOPE

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need that may require support, monitoring or medication at school.

This policy should be read with Fairhills High School's First Aid, Administration of Medication, Anaphylaxis and Asthma policies.

IMPLEMENTATION GUIDELINES

Detailed implementation guidelines are developed by the staff through the established consultative committee process. These are developed within the parameters of the Council policy and can be changed as circumstances or strategies change without further reference to Council.

IMPLEMENTATION GUIDELINES

Student health support planning

In order to provide appropriate support to students at Fairhills High School who may need medical care or assistance, a Student Health Support Plan will be prepared by the Year Level Coordinator (possibly in conjunction with the Student Wellbeing Coordinator or Assistant Principal) in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment

- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent).

Fairhills High School may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Fairhills High School may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

Student Health Support Plans will be reviewed:

- when updated information is received from the student's medical practitioner
- when the school, student or parents and carers have concerns with the support being provided to the student
- if there are changes to the support being provided to the student, or
- on an annual basis.

Management of confidential medical information

Confidential medical information provided to Fairhills High School to support a student will be:

- recorded on the student's file within Cases and Compass
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide:
  - <u>Health Care Needs</u>
  - <u>Health Support Planning Forms</u>
  - <u>Complex Medical Needs</u>
- First Aid Policy
- Administration of Medication Policy
- Anaphylaxis Policy
- Asthma Policy

REVIEW CYCLE

- This policy was last updated on May 2022 and is scheduled for review in May 2026.

VERSION CONTROL TABLE

Version	Author	Date	Change Made
1.1	Toni Kirk	22 Feb 2023	updated title panel, added version and date to footer and added version control table